

BALDWIN-WOODVILLE AREA SCHOOL DISTRICT
550 HIGHWAY 12, BALDWIN, WI 54002

APPLICATION FOR SUBSTITUTE SUPPORT STAFF

(APPLICATION MAY EITHER BE TYPED OR HANDWRITTEN LEGIBLY.)

Name _____ Date of Application _____

Address _____ Phone _____

For what areas or positions would you like to substitute?

EDUCATION

HIGH SCHOOL _____ Date of Graduation _____
(Name & _____
Location)

VOCATIONAL SCHOOL _____ Grade/Degree
Completed _____

COLLEGE _____ Grade/ Degree
Completed _____

EMPLOYMENT HISTORY

(Starting with the most recent)

<u>Name & Address of Company</u>	<u>Phone</u>	<u>From</u>	<u>To</u>	<u>Reason for Leaving</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

SPECIAL SKILLS AND/OR TRAINING RELATED TO JOB:

Why are you interested in working as a substitute in the Baldwin-Woodville Area School District?

JOB REFERENCES: Give names of three references who have firsthand knowledge of your character, job performances and, personality. Do not list relatives.

<u>Name</u>	<u>Position</u>	<u>Address</u>	<u>Phone</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

GENERAL INFORMATION

1. Do you have the legal right to work in the United States? Yes No If not, why?

2. Have you ever applied for a job with us before? Yes No

3. Is there a criminal charge, felony or misdemeanor currently pending against you?

Yes No (If yes, please give a brief explanation.) _____

Have you ever been convicted of a crime, felony or misdemeanor which would substantially relate to the position you are applying for with the District or which would affect your ability to be bonded?

Yes No (If yes, please give a brief explanatory statement.)

(Conviction of a crime or arrest is not an automatic bar to employment. The District will consider the nature of the offense, the date of the offense, and the relationship between the offense and the position for which you are applying.)

4. Have you ever been discharged or requested to resign from a position? Yes No

(If yes, give circumstances.) _____

The Baldwin-Woodville Area School District is an equal opportunity employer. Qualified applicants will receive equal consideration. The Baldwin-Woodville Area School District does not discriminate on the basis of age, ancestry, arrest record or conviction record, color, creed, handicap, marital status, national origin, political affiliation, religion, sex or sexual orientation. This form may be destroyed any time after three years from the date of application.